

# CDA Charter CPO

## Grant Meeting Minutes 10/25/2021

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Monday, October 25th, 2021 via Zoom. Meeting ID: 871 3246 1244. Ben McGaughey called to order at 7:04 PM

### Attendees:

Ben McGaughey (President, Board Member), Stephanie Holecek (Treasurer, Board Member), Lisa Kovarik-Stewart (Secretary, Board Member), Brock Tenney (Board Member), Gladys Tenney, Kristi West, Stacy Smith, Gretta Gissel, Michael McCormack.

Motion to start: B. Tenney, Seconded by S. Holecek

### Agenda:

- 1) Start meeting
- 2) Attendance
- 3) Vote to approve minutes:
  - CDA Charter CPO Regular Meeting Minutes 9/14/2021
- 4) Grant presentations and voting**
- 5) Budget Review
  - Budget: CPO 2021-2022 as of 9/30/21
- 6) Update on Uniform Sales
- 7) Update on Vending and Snack Table
- 8) Staff Appreciation Update
- 9) Other business
- 10) Adjourn

### Previous Meeting Minutes: Lisa Kovarik

- CPO Regular Meeting Minutes 9.14.2021

Motion to approve CDA Charter CPO Regular Meeting Minutes 9.14.2021 by B. McGaughey.

Vote: All present voted in favor to approve CDA Charter CPO Regular Meeting Minutes 9.14.2021

### Grant Requests (listed in order of submission date):

Lynda LeBlanc	\$100.00 (withdrawn)
Stacy Smith	\$1,200.00
Gretta Gissell	\$1,500.00

Sandy Midgley: \$1,310.40  
Michael McCormack \$448.40  
Dana Fleming \$500.00  
Total Requested: \$5,5058.80

## **Grant Presentations (listed in order of presentation):**

### **Stacy Smith \$1,200.00**

- This grant is for two items for the Girls Soccer Program.
  - A Set of 22 Under Armour Soccer Backpacks
  - Two replacement nets for the soccer goals at Charter
- The girl's soccer team would benefit from the soccer backpacks. Bags would be checked out with uniform and checked back in after the season. Asking for 22 bags for the 22 players on the team roster. Matching replacement bags can be ordered next year if needed.
- Soccer nets are in need of replacement. Anyone who plays with the soccer goals during the school day or at practice would benefit from the replacement nets.
- We constantly fundraise for our various needs. MOD Pizza days 5 times during the school year covered the purchase of various other equipment. We will be conducting a flower sale in the spring to help raise money for field rentals and travel. We'll also hold a write a check campaign starting next summer for the purchase of new uniforms (we are in year 2 of a 4-year cycle with our uniforms).
- All players have paid a \$25.00 uniform fee and state travel fees. A few families have also donated funds for senior night, t-shirts, and team bonding events.
- Backpacks run at approximately \$50.00 a bag on Amazon, possibly cheaper through Universal Athletic.
- Cheap nets that break after limited use run about \$34.99. Nets that are more durable can be purchased for \$75.00-\$100.00.
- Our program only operates with fundraising and grants from the CPO. Thank you for your continued generosity and support!

Motion: To approve a grant for \$1,200.00 for A Set of 22 Under Armour Soccer Backpacks and two replacement nets for the soccer goals at Charter for the girl's soccer team by S. Holecek, Seconded by B. Tenney.

Vote: All present voted to approve a grant for \$1,200.00 for A Set of 22 Under Armour Soccer Backpacks and two replacement nets for the soccer goals at Charter for the girl's soccer team.

### **Gretta Gissell \$1,500.00**

- \$1500.00 to purchase additional equipment for Charters new Archery program
- 52 Students are interested in the program and it is available to all students
- Already raised \$3,397.00 in October to purchase a basic kit for team equipment. The kit included a curtain, targets, arrows, bows, and a repair kit.
- Charter is the only school in the CDA school district that has an Archery program

- Archery is a focused based sport that doesn't require athleticism, and it is one of the safest sports in regards to injury
- Funds requested would enable the program to purchase a range of equipment that can be used to advance student skills. Skills improve when using appropriate bows with appropriate poundage.
- Funds would also be used to purchase team t-shirts, bows, strings, anchors, steel wire, and help fund tournaments in the spring.

Motion: To approve a grant for \$1,500.00 for start-up costs for Charters' new Archery program by S. Holecek, Seconded by G. Tenney.

Vote: All present voted to approve a grant for \$1,500.00 for start-up costs for Charters new Archery program

### **Michael McCormack \$448.40**

- This grant is for supplies needed for the recruitment of new members and their induction into the National Honor Society (NHS). Fall recruitment usually involves around 60 invitations with Spring requiring around 110. Each year we induct approximately 40 new members.
- Funds cover candles, seals, certificates, membership cards, and brochures presented to members at the induction ceremony
- Membership in the NHS is an honor for students so we don't charge them for anything.
- CPO has regularly approved grants to cover these costs in previous years. Thank you.

Motion: To approve a grant for \$448.40 for supplies needed for recruitment of new members and their induction into the NHS by G. Tenney, Seconded by S. Holecek.

Vote: All present voted to approve a grant for \$448.40 for supplies needed for the recruitment of new members and their induction into the NHS.

### **Lynda LeBlanc \$100.00 (Presented by Ben McGaughey)**

- On October 15, 2021, Advanced French students put on a fundraiser to assist Haitian earthquake survivors. The grant money requested will be used to cover the remaining cost of ingredients needed to make a jambalaya meal that was served at the fundraiser. Many families have already donated most of the ingredients for the jambalaya.
- This fundraiser will cultivate leadership skills among my students and give them an opportunity to give back to those in need. The students can also write about the fundraiser on their AP French exam or other college entrance essays. (Both have occurred in past years.)
- This was a multi-group event. Student artwork was created for the event and the Charter Band played for the event as well.

Discussion:

**CPO Bylaws state that grants funds “can be used for, but not limited to, equipment, travel expenses, meals, facility improvements, and fees, awards, and apparel.**

Is this within the scope of CPO? Yes. The event is an extracurricular activity. The funds are not being given directly to the charity, the grant funds cover meal ingredient costs previously requested from French students' parents. French students created the dinner from the ingredients. Other students also created art, and band music provided a pleasant atmosphere that added to the dining experience.

Motion: To approve a grant for \$100 for ingredients that French students used to provide a fundraising dinner for earthquake survivors in Haiti by B. Tenney, Seconded by S. Holecek.

Vote: All present voted to approve a grant for \$100 for ingredients that French students used to provide a fundraising dinner for earthquake survivors in Haiti.

### **Sandy Midgley \$1,310.40**

- This grant is for \$1310.40 for Charter's Model UN Conference, it will cover the cost of two nights of lodging, a bus, and a bus driver for Charter's delegation at the Model United Nations Conference in November.
- Fifteen students are traveling to the University of Montana in Missoula to represent a country on a UN committee and compete against students from all over the state of Montana. Students will utilize research, writing, speaking, and debate skills while also learning parliamentary procedure as they write and debate resolutions.
- The program is open to all high school students. This year, there will be 15 students participating, including 7 females and 8 males, with several from each grade level.
- As the cost of transportation has increased significantly in the past year, participation in this valuable experience may become dependent upon students' ability to pay. Assistance with the cost of this program is needed to maintain accessibility for all our students.
- Students will be asked to cover a registration fee, 2 student meals, and transportation – still awaiting the final price. Total = \$200.00 – \$250.00 per student.

Discussion:

Is this within the scope of CPO? Yes. Travel expenses and meals are listed as accepting requests for grants.

Motion: To approve a grant for \$1,310.40 for Charter's Model UN Conference by B. Tenney. Seconded by S. Holecek.

Vote: A majority present voted to approve a grant for \$1,310.40 for Charter's Model UN Conference

### **Dana Fleming \$500.00 (Presented by Ben McGaughey)**

- The grant is for new microphone elements for the new sound system that we just used years of drama funds to purchase.
- New microphone elements benefit the performing arts department. They will be shared with the school for guest speakers, talent shows, etc.
- Ticket sales over the last five years generated \$10,000.00 which was used to purchase a new sound system. All of the old mics need to be replaced.

**Discussion:**

Since the microphones will be shared with other school departments, the expense could possibly utilize the school's expense budget. If other funds are not available, the grant will be covered by CPO.

**Motion:** To approve a grant for \$500 for new microphone elements by G. Tenney, Seconded by S. Holecek.

**Vote:** All present voted to approve a grant for \$500 for new microphone elements.

**Budget Review:** Stephanie Holecek

- Budget: CPO 2021-2022 as of 9/30/21

All present voted to approve the Budget: CPO 2021-2022 as of 9/30/21

**Used Uniforms:** Gladys Tenney

- Friday sale went great
- Out of state checks will no longer be accepted

**Snacks and Vending:** Brock Tenney

- Vending going well
- Snacks M/W/F, Thank you, Stephanie!

**Staff Appreciation:** Ben McGaughey

- Still working on mobile coffee stand for a day

**Motion to adjourn at 8:27 pm** by G. Tenney, Seconded by S. Holecek

**Vote:** All present voted to adjourn.

Minutes approved date: