

# CDA Charter CPO

## Regular Meeting Minutes 9/14/2021

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Tuesday, 14th, 2021 / Coeur d'Alene Charter Academy HMPR, Ben McGaughey called to order at 7:08 PM

### ATTENDEES

Ben McGaughey (President, Board Member), Stephanie Holecek (Treasurer, Board Member), Lisa Kovarik (Secretary, Board Member), Brock Tenney (Board Member), Gladys Tenney, Stephanie Mc Clelland, Yuri Morozov, Patty Evans, Nicole Rode, and Mealdey Mielke.

Motion to start: B. Tenney, Seconded by S. Holecek

- 1) Call to Order
- 2) Attendance
- 3) Vote on meeting minutes.
  - CPO Regular Meeting Minutes 7.29.2021
- 4) Financial Review
  - September Budget
- 5) Schedule next meetings
- 6) Uniform Sales Report - Laundry help needed.
- 7) Vending Machine and Snack Tables - Snack table volunteers needed, stockers needed.
- 8) Staff Appreciation - Coordinator / volunteers needed
- 9) Triple Play Night - Need a coordinator
- 10) Open Volunteer Positions
- 11) Other Business (if time)
- 12) Adjourn

**Previous Meeting Minutes:** Lisa Kovarik

- CPO Regular Meeting Minutes 7.29.2021

Motion to approve CDA Charter CPO Regular Meeting Minutes 7.29.2021 by B. McGaughey, Seconded by S. Holecek

Vote: All present voted in favor to approve CDA Charter CPO Special Meeting Minutes 7.29.2021

**Financial Review:** Stephanie Holecek

- September Budget
- Previous years profits have been funding current expenses including vending costs
- Vending income not added to the budget

Motion to approve September Budget by B. Tenney, Seconded M. Mielke

Vote: All present voted in favor to approve the September Budget.

**Schedule Next Meetings:** Ben McGaughey

- A pole of attendees present indicated Mondays/ Tuesdays the most favorable night for meetings.

**Uniform Sales Report:** Gladys Tenney

- Laundry help needed
- 1st Friday sale generated about \$300
- CPO would like more room to hang clothes on racks
- Friday sale hours 1-3pm
- Next sale October 8th (2nd Friday in October)

**Vending Machine and Snack Tables:** Brock Tenney

- Volunteers needed restocking vending and snack table and coordinating snack table
- At the start of the school year we experienced quite a few out of service incidents due to students using incorrect currency, but now it is less frequent.
- Vending machine has been selling out before it has been able to be restocked.
- Restocking/ Snacks daily time requirements:
  - Snacks: 12:10 pm-1:00 pm
  - Restocking Vending: 45 min-1 hr (easiest to do when students are in class)

**Staff Appreciation:** Ben McGaughey

- Coordinator needed
- What would make staff feel “appreciated?”

**Triple Play Night:** Mealdey Mielke

- Need a coordinator
- Triple play nights already scheduled for the 2021-2022 school year:
  - October 1st, January 7th, and April 22nd

- 6-9pm
- \$18 per person
- Coordinator should arrive by 5:30pm
- Volunteers should arrive by 5:45pm
- Four volunteers needed: two for money and two to attach bands
- One week before: put posters up. Color posters are available from triple play
- Student attendees are usually split: 80% middle school and 20% high school
- Triple Play will give you \$150 in change. CPO usually provides an additional \$200
- Email Faith two Fridays before the event with Triple Play information to run in daily announcements

**Open Volunteer Positions:** Ben McGaughey

- Vice President
- Staff Appreciation
- Triple Play
- Snack Coordinator

**Other Business:** Ben McGaughey

- CPO To sponsor the NHS Fall Roadside Clean- Up, Saturday October 16th from 12:00pm-3:00pm

**ADJOURNED:** 8:20pm: Motion to adjourn by S. Holecek. Seconded by P. Evans. All present voted in favor of adjourning.