

# CDA Charter CPO

## Regular Meeting Minutes 7/29/2021

---

Thursday, July 29th, 2021 / Coeur d'Alene Library, Gozzer Room. Ben McGaughey called to order at 6:33 PM

Zoom Meeting ID: <https://us02web.zoom.us/j/83417323852>

### ATTENDEES

Ben McGaughey (President, Board Member), Stephanie Holecek (Treasurer, Board Member), Lisa Kovarik (Secretary, Board Member), Angela Sullivan, Yuri Morozov, and Bianka Spruill.

Motion to start: L. Kovarik, seconded by S. Holecek

### AGENDA

- 1) Start meeting
- 2) Attendance
- 3) Vote to approve meeting minutes from 5.13.2021
- 4) Budget Recap (Stephanie)
- 5) Uniform Sales, Laundry, Panther Prowl (All)
- 6) Snack Table and Vending
- 7) Vote on Grant Request
  - Pre-year grant request from the custodians for new microwaves and water pots.
- 8) Staff Appreciation
- 9) New Volunteers! Carpool coordinator
- 10) Schedule 2021-2022 CPO Meetings
- 11) Other business
- 12) Adjourn

**Previous Meeting Minutes:** Lisa Kovarik

- CPO Regular Meeting Minutes 5.13.2021

Motion to accept CDA Charter CPO Regular Meeting Minutes 5.13.2021 by B. McGaughey, Seconded by S. Holecek

Vote: All present voted in favor to approve CDA Charter CPO Special Meeting Minutes 5.13.2021

### **Picnic Recap:** Stephanie Holecek

- Picnic was great! Mr, Lippy, teachers, ASB, and CPO did a great job with the event.
- CPO sponsored the hot dog lunch and came in under projected budget. Excess was able to be returned. Grill and propane rentals worked well.
- Plenty of volunteers at the event but need at least 2 shoppers for Costco next year.
- Plan for 200 fruit and 200 veggie cups for next year
- Otter Pops did not fit in the school freezer.

### **Budget:** Stephanie Holecek

- Review of CDA Charter CPO Budget 2020-2021 as of 6/30/21
- We want to give the money back to the families that have generated it while the families are still in the school.
- The savings account is full and we actively look for opportunities to give money away.
- If awarded grant money is not completely spent on the grants requested, the excess money over the amount of \$25 needs to be given back to the school by June 20th of 2020.
- Picnic came in way under budget. 2019 used extra money to go to graduation.
- Trail creek never asked for money.
- Used uniforms needed new tubs and laundry soap
- Staff stipends- CPO any staff member can submit receipts and be reimbursed for up to \$100. Not many staff members used them.
- Bag lunch program- CPO provides daily bag lunches about 3 per week.
- Vending supports the program.
- September meeting is when the new budget is created.
- Take a picture before deposit
- Look into creating an audit volunteer group

Motion to accept CDA Charter CPO Budget 2020-2021 as of 6/30/21 by Y. Morozov, seconded by L. Kovarik

Vote: All present voted in favor to approve CDA Charter CPO Budget 2020-2021 as of 6/30/21

### **Uniform Sales-**Ben McGaughey

- Need more laundry volunteers
- Pre Check volunteers: Ben, Gladys, Lisa
- Last year there was \$200 cash to start.
- Look into electronic payments. Square? Venmo?
- Make sure to take a picture of the deposit before we put it in the bag.

### **Vote on Grant Request-** Ben McGaughey

- Pre-year grant request for up to \$600 from the custodians for new microwaves and water pots.
- Walmart: 7 microwaves for \$35 each, Amazon: 3 hot water pots for \$49 each (to use in both MPRs)

Motion to approve the pre-year grant request for up to \$600 from the custodians for new microwaves and water pots by S. Holecek, seconded by L. Kovarik

Vote: All present voted in favor to approve the pre-year grant request for up to \$600 from the custodians for new microwaves and water pots.

**New Volunteers:** Ben McGaughey

- Staff Appreciation: found possible coordinator
- Carpool coordinator- Bianca Spruill

Snack Table, Vending, and Scheduling meeting dates tabled due to time.

**ADJOURNED:** 7:38 pm: Motion to adjourn by S. Holecek. All present voted in favor of adjourning.

Date minutes approved: September 14th, 2021