

CDA Charter CPO

Regular Meeting Minutes 4/12/2021

Monday, April 12th, 2021 / Ben McGaughey called to order at 7:30 pm

Zoom Meeting ID: 818 3656 9379

ATTENDEES

Ben McGaughey (President, Board Member), Stephanie Holecek (Treasurer, Board Member), Lisa Kovarik (Secretary, Board Member), Brock Tenney, Gladys Tenney, Kristi West, Michelle Kozeluh, Mealdey Mielke, Kandle Galaz

AGENDA

- 1) Open meeting
- 2) Attendance
- 3) Approve previous meeting minutes
- 4) Grant meeting quick review
- 5) Budget
- 6) Bank account updates
- 7) Vending update
- 8) Staff appreciation update
- 9) Uniform sales update
- 10) Triple Play Update
- 11) End of year party
- 12) Other Business
- 13) Adjourn

Previous Meeting Minutes: Lisa Kovarik

- Previous meeting minutes for this year have not been approved. The CPO minute approval process discussion led to an agreement to continue to

list minutes on the CPO website utilize email to get attendee acceptance.

Motion to accept minutes by email by S. Holecek, Seconded by M. Mielke.

Vote: All present voted in favor to accept minutes by email.

Grant meeting review: Ben McGaughey

- Every grant got approved.
- The online form went well.
- Teachers seem happy.
- Gayla would like a timeframe and minimum amount needed to write a check back to CPO for unused grant money.

Budget: Stephanie Holecek

- Screen share of budget. End of March by the bank statement.
- Gayla will write a check next week.
- Lunches for students in need are going well.
- Students who forgot lunches have been using the food we had allotted to lunches. Luckily we still have money due to the surplus generated in previous years.
- Need to replenish food for lunches.

Motion: To approve the budget by B. Tenney, Seconded by K. West.

Vote: All present voted to approve the budget

Vending Update: Ben McGaughey

- Need a coordinator. Need buyers. Volunteers have been helping daily to refill water bottles.
- If we do not have coordinators for vending we need to give the positions to the school so that the machines can continue to generate money for the school
- Brock Tenney volunteered to be the vending coordinator and a CPO board member.

Motion: to accept Brock Teeney as a Vending Coordinator and a member of the CPO Board of Directors by S. Holecek, Seconded by L. Kovarik.

Vote: All present voted to accept Brock Tenney as a Vending Coordinator and as a member of the CPO Board of Directors

Staff Appreciation: Michelle Kozeluh

- Appreciation is going well. Families have continued to provide financial support. Need to ask for cash or Costco gift cards for the rest of the year in Daily Announcements.
- Next Appreciation: Wed, April 21st. (3rd Wed of the month)

Motion: to accept Michelle Kozeluh as Staff Appreciation Coordinator for the remainder of the year by G. Tenney. Seconded by S. Holecek.

Vote: All present voted to accept Michelle Kozeluh as Staff Appreciation Coordinator for the remainder of the year.

Uniform Sales Update: Gladys Tenney

- Gladys needs to step down as coordinator due to a lack of time. She will still wash donations.
- Ben- Thanks for all your work!
- The last sale generated about \$700.
- The office has continued to submit sales receipts.
- Need someone to handle email requests until the end of the year
- Panther prowl next sale. Need a bigger room than just one of the classrooms.

Triple Play Night Update: Mealdey Mielke

- Triple Play Night normally 3 times a year in Sept, Jan, and April.
- The first one this year is scheduled for April 23rd, 2021.
- Emailed Nicklay and Lippy last week for opinions on holding it. Both said yes.
- If families don't feel comfortable they don't have to come
- Different opinions: Some still wary of COVID. Some volunteers who are comfortable with the risk will help at the event.

Motion: To have Triple Play Night on April 23rd, 2021 by M. Kozeluh. Seconded by K. Galaz.

Vote: A majority voted in favor to have Triple Play Night on April 23rd, 2021

UPDATE: Triple Play Night on April 23rd, 2021 postponed

End of the Year Party Update: Ben McGaughey

- Need a coordinator.
- Need to check with the office for more info.

Other business: Ben McGaughey

- Check with the Charter business management team to see if Covid recommendations have changed.

ADJOURNED: (9:00 pm): Motion to adjourn by M. Mielke, Seconded by S. Holecek and M. Kozeluh (simultaneously).

Vote: All present voted in favor to adjourn.

Date minutes were approved: