

CPO Minutes 09.08.20

Introductions

Treasury Report- Final budget examined/reviewed. Snack and uniform sales profits from last year reviewed, end of year picnic \$2000.00 went toward graduation. No Trail Creek last year. Last checks did not go through last year. Staff stipends used for class use based on receipts received. Food for students in need (due to we do not have a cafeteria) purchased with profit from vending machine sales. Purchases last year (hot water spigot, better refrigerator) Concludes 2020 July End Budget.

Proposed 2020-2021 Budget- Food sales \$0.00, We are not selling- we will re-evaluate at a later time. Kroger (Fred Meyer) estimates \$300.00, which may increase. Triple Play and Donations uncertain at this time. Used Uniform Sales- on HOLD. Staff Appreciation- lower \$ this year due to prior lower trend in spending here. Grants- \$ reduced but can re-evaluate. Graduation Picnic-\$2000.00. Trail Creek- Expected to happen this year. Office Expenses- Consists of license expense and depreciation of supplies, Staff Stipends-To assist Class Supplies. Students in Need- \$0.00, currently due to COVID. Suggestions/Questions: Can we in the future continue lunches for students in need? 1,2 kids last year. Is there liability in creating lunch for a child? Is there insurance to cover officers against COVID liability in providing lunches? CPO Pres- School does not want to do this due to the liability.

Motion to accept Budget as Presented/ Second Accepted

Kristi- Used Uniform Sales/ Review of the used uniform closet: It has made the same \$ as prior years, the event has occurred safely quickly. We are unable to proceed with uniform sales as of today due to Charter CDA preference during this time with COVID. CPO is researching ways uniform sales may continue. Any donations can still be brought to Michelle at CDA Charter Office. Currently, we are in a holding pattern (we have clothes and we cannot sell them). Questions on Uniform Inventory- Do we create an inventory list? No- we do not track what leaves or comes back. Uniform sales are offered and the effort is on hold therefore inventory list is not possible. Sales are not possible. Are Facebook sales possible? No- not at this time. Further questions? No.

Meldy- Triple Play Night: We have 3 fundraisers per year - usually \$1500.00 profit. The school makes 50% of the proceeds if we get at least 150 people to attend. Currently, COVID cuts back the number of people allowed into the Triple Play building. Meldy- The Oct. 2 date is too soon - there will be unknown students who test positive. This could reflect poorly on CPO should we start too early with this fundraiser. The mixing in with other Triple Play users is too risky. January 8, 2021 is our next Triple Play evening, hoping by then it is safer to mingle. The precautions in place will keep COVID numbers down. VOTE to cancel Triple Play Oct. 2- Second the VOTE to cancel Received.

Grant Requests- Need by Nov 2, requests filled out and turned in to CPO Email account online and the money will go into the business office with a PAPER TRAIL created by CPO. Requests

are taken up to \$1500.00. These are voted on for approval and a paper is given which shows the person awarded and \$ amount awarded. Also, this money must be spent and a receipt must be turned in to the CPO. If \$ is not used it MUST be returned. Items purchased and received must become school property. The grant should be used to fulfill large/greater good requests (ex: lighting, sound system, etc). The staff stipend is different- this is to fulfill small requests ex: classroom supplies.

Any Questions on the prior discussions? Can Facebook be created to provide access to the quick discussion? To be looked into.

To conclude Motion to Adjourn, Second Accepted.