

CDA Charter CPO

Special Meeting Minutes 3/10/2021

March 10th 2021 / Ben McGaughey called to order at 7:35 PM

Zoom Meeting ID: 859 9567 7152

ATTENDEES

Ben McGaughey (President, Board Member), Lisa Kovarik (Vice President, Board Member), Stephanie Holecek (Treasurer, Board Member), Kristi West, Galdys & Brock Tenney

AGENDA

Proposed Amendments to Bylaws: Ben McGaughey

- Purpose of change: To enable executive and board member elections in the event a board member vacates or becomes ineligible for office before the next Annual Meeting. Define: Quorum, Chairperson, Coordinator, Committee Member, Board Member roles. Addition of Directors and Officers Insurance.
- Review proposed changes that have already been emailed to members and posted to the website.
- Motion to Accept Amendments to Bylaws by Stephanie Holecek, Seconded by Lisa Kovarik. All present voted in favor of the proposed Amendments to the Bylaws.

Directors and Officers Insurance (D&O): Stephanie Holecek

- Reviewed quotes provided by Stephanie Holecek from Hartford.
- Motion to acquire the lowest level D&O insurance by Brock Tenney, Seconded by Stephanie Holecek. All present (Gladys temporarily not available) voted in favor of acquiring the lowest level D&O insurance.

Open Positions: Ben McGaughey

- Election of new Secretary is necessary due to vacancy. Bylaws state a member of the Executive Board must assume the Secretary role and the Secretary must only have one office.
- Motion to elect Lisa Kovarik as Secretary by Stephanie Holecek, Seconded by Kristi West. All present voted in favor of Lisa Kovarik assuming the role of Secretary.
- Role of Vice President vacant.

Official Business: Ben McGaughey

- Business forms needing signatures are in the CPO box.
- **CPO Used Uniform Sale: Friday, March 19th 12pm-3pm:** (Gladys & Brock Tenney)
 - Sale methods in reference to COVID have been approved by Aaron Lippy and Glenn Mabile
 - b. Volunteers needed
 - c. One hour invites extended to parents in order of last name.
 - d. Regular priced items \$5.00 (including tax) X items priced 3 for \$5.00.

Other Business: Ben McGaughey

- Triple Play Night on April 24th moving forward.
- Vending Machine waters going well.
- Staff Appreciation needs volunteers.

NEXT MEETING: Regular Meeting and Grants

Monday, March 22nd 7:30pm.

Location: HSMPR and Zoom (hybrid)

ADJOURNED: 8:46pm. Motion to adjourn by Stephanie Holecek, Seconded by Brock Teeney. All present voted in favor to adjourn.

DATE MINUTES APPROVED: